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Marc Richard Mellon, Sculptor

THE NATIONAL ARTS CLUB
15 GRAMERCY PARK SOUTH
NEW YORK, N.Y. 10003

(212) 477-2117

45-8

May 23, 1985

Mr. Harry E. Fitzwater
Deputy Director for Administration
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Fitzwater:

Thank you for inviting me to return to CIA Headquarters this past Wednesday.

As you know, I first visited Headquarters in April of 1983, to install 19 of my bronze sculptures. Included in that exhibition was my over-life-size bronze bust of Vice President George Bush, which I had the great privilege of sculpting from life.

I am most pleased that you are considering me to create a bronze statue of General Donovan for the atrium of your new building. This is an extremely exciting project. The statue should, I believe, reflect the character and importance of the agency. With your guidance, I am confident that I can create a bronze that we are all justifiably proud of.

The cost of delivering to site a bronze statue 6½-7 feet tall, inclusive of all costs up to and including delivery, and the cost of supervising installation of the base, statue, and bronze plaque, is \$95,000.

The costs of a granite base and its delivery, and installation of the base and statue, will be billed directly by the contractor of your choice to the agency. I can supply a list of possible contractors and costs; coordination with your building architects is advisable. Dependent upon the type of granite chosen and the size of the base, I estimate these costs to be between \$6,000 and \$12,000.

Similarly, the cost of delivering to site a bronze statue 9-9½ feet tall, inclusive of all costs up to and including delivery, and the cost of supervising installation of the base, statue, and bronze plaque, is \$140,000.

Again, the costs of a granite base and its delivery, and installation of the base and statue, will be billed directly by the contractor of your choice to the agency. Dependent upon the type of granite and the size of the base, I estimate these costs to be between \$9,000 and \$18,000.

Attached is a detailed itemization of the project's scope. I welcome your suggestions as to modifications.

I am looking forward to your response, and hope to be able to serve the agency and the nation through this important project.

Sincerely yours,

A handwritten signature in cursive script, reading "Marc Richard Mellon". The signature is fluid and elegant, with a long horizontal flourish at the end.

Marc Richard Mellon, Sculptor

PROJECT SCOPE:

OVER-LIFE-SIZE STATUE IN BRONZE OF GENERAL DONOVAN

1. The Agency will supply Sculptor with photographs of General Donovan. Available film footage of General Donovan, transferred to VHS videotape format, would also be of use.
2. Sculptor will create 3 sculptural studies of possible poses, and make these studies available for review by The Agency.
3. Sculptor will enlarge, in detail, the approved study to approximately 36" high, and make this enlargement available for review by The Agency. The Agency will respond with written comments or approval.
4. The approved 36" enlargement will be cast into plaster by Sculptor. Sculptor will further refine 36" enlargement.
5. A base and a plaque design will be submitted to The Agency by Sculptor. The Agency will respond with written comments or approval.
6. Sculptor will enlarge the statue to its ultimate scale in clay or plastiline, and make the enlargement available for review in his studio. The agency will respond with written comments or approval.
7. Sculptor will cast the full-scale statue into plaster.
8. Sculptor will oversee the casting of the plaster model into bronze. Sculptor will oversee the chasing of the bronze, and the patination of the bronze.
9. Sculptor will oversee the crating and shipping of the bronze statue and the bronze plaque to the site.
10. Sculptor will contract for photographic documentation of all significant aspects of the project. Sculptor will also contract for videotapes of selected aspects of the project. These photographs and videotapes will be made available to The Agency upon request.
11. Sculptor will supervise installation of the granite base, the statue, and the bronze plaque.
12. Sculptor will use his best efforts to complete the project in its entirety within 12 months, and to meet all deadlines set by The Agency.

Submitted by Marc Richard Mellon, Sculptor, May 23, 1985.